

## PCV “Step by Step” Guide

### How to Apply for your Provisional Licence

1. Make an appointment for a doctors medical  
*(Remember to take the D4 form (peach in colour))*
  2. Complete Licence Application Form D2 (green in colour) **Apply for category D**, this will also cover sub category D1 if required.
  3. Send forms D2 and D4 together with both parts of drivers licence to DVLA Swansea  
*If you need to send your passport, you can take the application to the Post Office; who will check the passport details and give the passport back to you.*  
*If you have a **digital passport** you do not have to send the passport.*
  4. **Obtain login details for our online Theory Test Training**
  5. When you receive your Drivers Licence with Provisional Entitlement you can then Book your Theory Test: by  
**Telephone:** 0300 200 1122      **Online:** [www.direct.gov.uk](http://www.direct.gov.uk)
- You will need modules:**
- Multiple Choice
  - Hazard Perception
  - Module 2 case studies
6. When you have passed the relevant theory tests, call our bookings hotline for fast track joining instruction details.
  7. ***Please remember to send us a copy of your paper counterpart licence, and any theory test papers as you receive them.***

*The Training Providers*

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